

**THE CENTER FOR CLOSING THE HEALTH GAP
IN GREATER CINCINNATI**

Job Title: Community Health Program Coordinator

The Center For Closing The Health Gap In Greater Cincinnati is a community-based, 501(c)(3) tax-exempt non-profit organization, leading the effort to eliminate racial and ethnic health disparities in Greater Cincinnati through advocacy, education and community outreach. The Center utilizes community-based initiatives to improve the health status of the targeted populations. The initiatives involve partnerships with local organizations to provide behavior change workshops, outreach and advocacy programs, and health education training.

Duties and Responsibilities:

- Works collaboratively with Center staff at the Center in the development, planning, and evaluation of health education programs aimed at addressing health disparities
- Manages and Develops Community Based programs utilizing community-based participatory research
- Implements and evaluates health education strategies that meet specified and measurable objectives; develops and revises curriculum modules and educational materials
- Assesses community health needs and program outcomes by collecting and analyzing survey, focus group, and other local data; participates in the design of instruments, and training and coordination of survey administrators
- Participates in the design and implementation of awareness and marketing campaigns
- Regularly researches and acquires information and materials on health disparities and relevant public health topics for the resource center
- Coordinates activities with other agencies and groups to achieve greater impact, avoid duplication and enhance the effectiveness of the health education effort
- Contributes to writing grant proposals and seeking funding for programs, as appropriate
- Participates in the planning of the annual Health Expo on Closing the Health Gap in Greater Cincinnati
- Performs miscellaneous job-related duties as assigned

Required Skills and Experience:

- The successful candidate must have a bachelors degree in public health, health education or related field. A masters degree in one of the above disciplines is preferred.

- At least 3 years of experience in community organizing and implementing public health programs.
- Experience working with minority populations, community agencies, and faith-based organizations.
- Familiarity with the Greater Cincinnati area.
- Must be available to attend community events and meetings during non-traditional hours (evenings and weekends).
- Certified Health Education Specialist (CHES) credential preferred.

The Center for Closing the Health Gap in Greater Cincinnati offers a salary commensurate with background and experience and an excellent benefits package.

For more information:

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